



6 - 7 July 2024
Well End Activity Centre

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About Us...

Explorer Chill Fest. is a Hertfordshire Scouts Activity Centre's Event, run with the support of a wide range of Scouting volunteers – many of whom are members of Team Hertfordshire.

Bookings for Hertfordshire Ex Fest are managed by the Hertfordshire Scouts Bookings Team, the event is held at Well End Activity Centre owned and operated by Hertfordshire County Scout Council (HCSC).

Welcome to Explorer Chill Fest. 2024

We are incredibly excited to be able to bring you the details of our first Explorer Chill Fest. to be held at Well End. This event offers young people the opportunity to celebrate summer and have a fun social camp with their peers after their exams have finished.

As this is a brand new event, we have designed it as being easy to deliver from a leader perspective. A full range of adventurous and inflatable activities will be available on Saturday afternoon and evening along with evening meal and snacks included. On Sunday there is time to break camp, have your included breakfast and depart.

We are always looking for volunteers to help run Explorer Chill Fest, if you feel this is something you can do please get in contact with us.

Included in this guide are most things that you need to know to enjoy Explorer Chill Fest. '24 should you have any further questions please drop us an email at info@wellend.org.uk.

Jo Haynes
14 - 25 Section Lead

Event Programme

	Daytime	Evening
Fri 5	Network/Leaders only arrivals from 18:00	Dinner 19:00 - 20:00 Network/Leaders only activities 20:00-22:00
Sat 6	Breakfast 8:00 - 9:00 Network/Leaders depart by 9.30am Lunch (for any leaders staying Fri-Sun) Available to collect from 12:00 Explorer arrivals from 13:00 Activities 15:00-18:00	Dinner 18:00-19:30 Activities 19:30-21:30 Silent Disco & Movies Campfire from 21:30
Sun 7	Breakfast 09:00-10:00 All departures from 10:00	

Activity Information

Please find below some activities available.

All activities will run on a queue and do basis.

All activities are subject to change if wet/dependant on numbers.

Risk assessments will be available on the website.

Zorbing	Pole Climb
Rolling Rock	Archery
Tomohawk Throwing	Batak
Branding	Chill Out Zone
Inflatable Water Wars	Rodeo Ball
Lazer Clay	Demolition Wrecking Ball
Glitter Tattoos & Face Painting	Fairground Games
Football Darts	Bouncy Castle
Photo Booth	Mega Challenge Assault Course



Catering Package

Menu*:

*Please note this is a sample menu and is subject to change

- **Friday Dinner - Network/Leaders Only - 19:00-20:00**
Pizza
Donuts
 - **Saturday Breakfast - Network/Leaders Only - 8:00-9:00**
Sausage in a roll, Chocolate Brioche & Fruit Juice
 - **Saturday Lunch - Network/Leaders Only - available from 12:00**
Ham or Cheese Sandwich, Crisps, Fruit & Cake
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- **Saturday Dinner - 18:00-19:30**
Build a Burger and Ice Cream Bar.
 - **Saturday Late Night Snacks**
inc. Nachos, Candy Floss & Popcorn
 - **Sunday Breakfast - 09:00-10:00**
Bacon Roll, Chocolate Brioche, Fruit Juice
-

Hot drinks and squash will be available on the go throughout the event.
Please ensure you bring your own reusable cup or mug,

Dietary requirements will be requested in the Guest Information Form prior to the event.

Arrival

Leaders & Network only have the option to arrive from 16:00 on Friday 5 July. You can start setting up your tents from 10:00 on Saturday 6 July. If you need to arrange to drop off equipment, or to start setting up tents earlier this can be arranged. Please email info@wellend.org.uk to arrange this.

Car parking at Well End is limited. Arrival slots from 12:30 will be allocated to groups closer to the event. We encourage participants to car pool to keep the number of cars down and help the flow of traffic.

Upon arrival, participants should make their way to the reception. Please note, dogs are not allowed on site at any time, except for guide/hearing dogs.

Departure

Departure on Sunday 7 July will be from 10:00. Departure slots will also be allocated to groups closer to the event to help with the flow of traffic.

Equipment Hire



Altar Fires

Altar fires and grids are available to hire.

Free for this event



Benches & Tables

We offer craft and cooking tables for hire as well as table and benches.

From £5.00



Tents

We offer a range of 3 and 5 man tents for hire with capacity for over 300.

From £3.00
per person per night



Marquees

Our marquees come in a range of sizes from 6m x 6m to 100m x 12m.

From £150.00
per 24 hour*

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We also have larger equipment such as cookers and lighting available either on site or for your own event at another centre.

Please contact us for more information and to discuss any requirements.



Site Information

About the site

Well End has 5 acres of meadows and 4 acres of woodland and has purpose built infrastructure to support numerous events throughout the year.

From the A1 Borehamwood junction (midway between Stirling Corner and the M25) take the A5135 towards Borehamwood.

As you pass the BP garage, bear right following the signs for Shenley, then immediately left as you pass the Elstree Tower, signs for Well End and Shenley. Go straight on at the small roundabout, and follow the road as it bears right then sharp left into Well End Road. Continue past Potters Lane and look for the entrance to the Centre on the Left after about 300m.

Toilets & Showers

Well End has plenty of toilet, shower and washing facilities including an accessible toilet available for those with additional needs.

Water

Drinking water is available from taps conveniently situated throughout the site.

Camping Areas

Groups will be pre-allocated camping areas corresponding to their numbers in camp. Should you have a particular preference please let the bookings team know in advance of the event and we will endeavour to allocate on a first come, first served basis.

Our Event Support team will ensure that fire breaks are left at regular intervals throughout the subcamp.

It is the group leader's responsibility to ensure that all Scout Association guidelines are adhered to within their own camping area.

Souvenirs

Our on-site shop will be open on Saturday 15:00-18:00, 19:30-late offering a range of drinks and snacks. A range of souvenirs are available to be purchased and pre-ordered from our online shop.

The online shop can be found at www.hertfordshirescouts.org.uk/shop.

Waste & Recycling

Hertfordshire Scouts work with Cawleys for their waste disposal. As Cawleys sort the waste at their plant, there is no need to separate it before disposal in our bins.

The bins are situated at the entrance on the left hand side just in front of the Bungalow.

Internet

Well End has network dependent data coverage, which can vary through the site. There is no public wi-fi access, but we can make arrangements through the main office should it be required in an emergency.

Nights Away Permits

Every group will require a leader with a 'campsite' nights away permit.

Adult to Young Person Ratio

Adult to young person ratio should be adhered to as stated in POR.

Mobile Phone Charging

We have phone charging lockers available for adult participants to use free of charge, on a first come first served basis. Each locker has two sockets. Please provide your own mains charger.

You can register for a locker at reception. Please make sure you return the key - failure to do so will result in a £25 key replacement charge being made to your group.

Generators

Generators must NOT be switched on before 07:00 and should be switched off no later than 22:00.

Generators MUST be used in accordance with the manufacturer's guidelines. We strongly recommend that an earth rod is used in compliance with BS7671. Generator fuel MUST be stored in BS-approved safety containers. Generators should be diesel, unless no fueling required.

Event Safety Guidance

Well End has comprehensive safety procedures in place, details of these will be sent to you prior to the event. Please ensure that your group are made familiar with them.

Security

Well End is a fully enclosed site, entrances are barrier controlled and all key areas and access routes are covered by CCTV.

Access to the site will be restricted to event participants and Scout visitors only.

Post & Parcels

All post should be clearly marked with the intended recipients name and their Scout Group.

Should you wish any other 3rd party deliveries to be accepted by the site eg, Amazon Prime. Please ensure they are easily identifiable and that the delivery instructions are marked to reception. No delivery will be accepted before 09.00. Deliveries prior to arrival are by arrangement only.

Drones

Well End Activity Centre operates a strict no drones policy.

Fires & Cooking

It wouldn't be a camp without an evening spent round a campfire. Altar fires (1 per group) can be hired free. Please let us know by e-mail, info@wellend.org.uk, no later than one week before the event if required. It is highly unlikely there will be any available without pre-booking. No ground fires are permitted.

All cooking should be on gas. Please ensure that your gas pipes are in good condition and ideally have been replaced within the past 5 years. Gas bottles MUST be kept outside of the cooking tents on a suitable pipe.

For more information about Gas safety with the Scout Association see Scout Factsheet FS120347.

First Aid

Each group will be responsible for providing first aid and dealing with medicines for its participants.

For prescribed medications that require refrigeration please ask at reception when on site.

With the ever increasing use of OSM and to simplify registration, we will not be gathering individual participants medical and contact information. If required we will contact group leaders using the contact information provided on the Guest Information Form which will be sent out prior to the event.

We will have a central first aid team to handle any incidents that occur outside of your camping area and to give advice/assistance to groups.

Smoking

We ask that anyone who wishes to smoke does so out of sight and away from young people. For more information see <https://www.scouts.org.uk/volunteers/staying-safe-and-safeguarding/supporting-life-issues-and-young-people/dealing-with-an-issue/smoke-free-scouting/introduction/>.

Alcohol

No alcohol is permitted in the 'public' areas of Explorer Chill Fest. Should you have alcohol within your group camping area then current Scout Association guidelines should be followed, for more information see: <https://www.scouts.org.uk/volunteers/staying-safe-and-safeguarding/safe-scouting-cards/scouting-and-alcohol>.

Prices (per person)

Explorer - £50

(Inc. All Activities, Saturday Dinner & Late Night Snacks, Sunday Breakfast and Badge)

Network/Leaders - £12 (Friday Only)

(Inc. Friday Dinner & Late Night Snacks and Saturday Breakfast)

Leaders - £12 (Saturday Only)

(Inc. Saturday Dinner & Late Night Snacks and Sunday Breakfast)

Leader (full weekend) - £24

(Inc. Activities Friday Night, Friday Dinner, Saturday Breakfast, Lunch, Dinner & Late Night Snacks, Sunday Breakfast & a Festival Wristband)

Booking and Payment Information

Please book via the online portal.

Information to Remember

25% deposit due 14 days from provisional booking.

Beginning June 2024

- Complete and return Guest Information Form and Dietary requirements to confirm numbers.
- Balance Invoice Issued
- Booking will close one week before the event or when event places are full.

Booking are made in accordance with Hertfordshire Scouts standard terms and conditions available on our website.

Contact Info

General information about Well End Activity Centre is available at www.wellend.org.uk

Event information can be found at www.14-25.hertfordshirescouts.org.uk/explorerchillfest

E-mail: info@wellend.org.uk

Phone: 0208 236 0040

Post:

ECF, Well End Activity Centre, Well End Road, Borehamwood, Herts, WD6 5PR.



How To Find Us

Well End is based just passed Borehamwood and can be easily accessed by car.

From the A1 Borehamwood junction (midway between Stirling Corner and the M25) take the A5135 towards Borehamwood.

As you pass the BP garage, bear right following the signs for Shenley, then immediately left as you pass the Elstree Tower, signs for Well End and Shenley. Go straight on at the small roundabout, and follow the road as it bears right then sharp left into Well End Road. Continue past Potters Lane and look for the entrance to the Centre on the Left after about 300m.

On arrival please make your way to our Reception, which is situated centrally to the Activities Field and clearly signposted from the Car Park.



Event is an operating name of Hertfordshire County Scout Council.
Well End Activity Centre is a Hertfordshire Scouts Activity Centre.

Hertfordshire County Scout Council is a Registered Charity.

Charity No: 302606 Scottish Charity No: 39650 VAT registration No: 761 4558 19